

## ADDENDUM #2



**PROJECT:** West Main Revitalization Design  
**BID NO:** 21-038  
**FROM:** Scott Murphy  
**DATE:** January 13, 2022

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### Questions and Answers

1. *The bid packet general terms and conditions, Part B reads:*

*“Apparent silence or omissions within this Bid Solicitation regarding a detailed description of the materials and services to be provided shall be interpreted to mean that only the best commercial practices are to prevail and that only materials and workmanship of first quality are to be used.”*

*This requirement as written may not be insurable. Would the City consider the following wording instead:*

*“The standard of care for all services performed or furnished by consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality.”*

**Answer:** The City would be open to negotiating this change if required by the insurance company. That being said, over 100 professional service contracts have been issued by the City over the past 10 years with the same language as presented in the bid packet without any concern raised by the insurance companies. As the City generally does not negotiate on the standard terms of their contracts, the preference would be to keep the wording as it stands if possible.

2. *The bid packet general terms and conditions, Part D(9) reads:*

*“Bid Bonds (5% of total bid price) and performance and payment bonds (100% of total bid price) are required on construction projects over \$50,000.”*

*Bid, Payment, and Performance bonds are normally reserved for contractors on construction projects. Can you clarify if this is intended to extend to the Consultant?*

**Answer:** This requirement only applies to construction projects. The design RFP herein is considered a design project and bonding requirements would not apply.

3. *The bid packet general terms and conditions, Part D(10) reads:*

*“Insurance certificates are required after a Notice of Award has been issued. Costs for additional coverage must be accounted for in the Bidder's proposal cost.”*

*Insurance limit amounts are not listed. Can the City state what those limits are?*

**Answer:** Insurance requirements are listed in the sample professional services contract included with the bid documents. Please see Section I.1 of the bid packet and Section XI of the sample contract.

4. *Section 2.1.2(C) of the bid packet scope of work lists the utilization of title work if necessary for basemap and ROW preparation. Can the City provide additional information regarding what “title work” means or what is expected for this effort?*

**Answer:** When working on design and ROW if there are parcels that would be impacted by the project or ROW discrepancies come up, we would often see the surveyors order a title report for affected parcels or to seek out right of way dedications and identify all known boundaries and title exceptions/easements for the project area.

**Clarifications and Additions**

1. None this addendum.

**Plan Revisions**

1. None this addendum.

**Acknowledgement in Receipt of Addendum**

FIRM NAME: \_\_\_\_\_

BY:(Printed) \_\_\_\_\_

BY:(Signature) \_\_\_\_\_ TITLE: \_\_\_\_\_

Note: A signed acknowledgement in receipt of this addendum **MUST** be included with your bid proposal.