

## Excavation Permit Fees

<b>Application Deposit</b>	<b>\$200.00</b>
<b>Inspection Fee</b>	<b>\$70.00</b>

Type of Surface	Fee and Annual Rental per sq. ft.
Asphalt	\$2.00/ Square Foot
Earth	\$ 0.25/ Square Foot
Concrete	\$2.00/ Square Foot
Bore	\$1.00/ Lineal Foot

Minimum Trench Width = 2 foot

1. Contractor/home owner obtains an Excavation Permit Application from the City of Montrose Public Works Department.
2. Contractor/home owner completes permit application and returns to public works for “Approval for Issuance” by street division superintendent (or delegate).
3. Contractor/home owner will take signed permit and application deposit to city hall to be processed and recorded.
  - a. The customer name should reflect who is paying the deposit and the permit number should be first in the description; then print two receipts:
    - i. Contractor/home owner will receive signed orange copy with receipt attached, this shall be on-site at all times during construction.
    - ii. Second receipt and remainder of permit goes to Streets in a secure internal office envelope
4. Deposit is recorded in A/R database.
5. Contractor/home owner contacts street division superintendent at 240-1482 to set up appointments for inspection during all critical steps (to be determined prior to issuance). Upon completion and final inspection from public works, the street division superintendent will sign and calculate fees for payment.
6. Contractor/home owner will be billed through city hall if anything is owed or will be refunded excess money if applicable.

**COMPACTION TESTING IS REQUIRED FOR ALL TRAVELED SURFACES  
UNLESS FLOWFILL IS USED.**

**COMPACTION TESTING IS REQUIRED. FAILED TESTS WILL REQUIRE RE-EXCAVATION, RE-COMPACTION AND NEW TESTING AT THE EXPENSE OF THE PERMITTEE. COMPACTION TEST RESULTS SHALL BE SUBMITTED TO THE CITY WITHIN 30 DAYS OF CUTTING, BUT NOT LESS THAN 5 DAYS PRIOR TO PATCHING FOR HARD SURFACED STREETS.**

**FAILURE FOR NOT SUBMITTING COMPACTION RESULTS TO THE CITY OR NOT COMPLETING THE COMPACTION TEST WILL RESULT IN AN EXTENDED WARRANTY PERIOD OF TWO (2) YEARS AND MAY AFFECT THE APPROVAL OF FUTURE EXCAVATION PERMITS.**