



**CITY OF MONTROSE**  
**HISTORIC PRESERVATION COMMISSION AGENDA**  
**Due to requirements to ongoing public health concerns, this**  
**meeting will occur via Google Meet:**  
**Meeting ID**  
[meet.google.com/geo-gxph-ymm](https://meet.google.com/geo-gxph-ymm)

**Join by phone**  
**(US) +1 262-607-9098 PIN: 328 723 510#**

*5:00 p.m., December 8, 2020*

1. APPROVAL OF MINUTES
  - A. Approval of minutes dated October 27, 2020
2. PUBLIC COMMENT  
Public invited to be heard on matters not on the agenda (Limited to 3 minutes)
3. REPORTS / PRESENTATIONS
  - A. Introduction of Planner I, William Reis
  - B. Year in Review – Presentation of Accomplishments
4. ADDITIONAL COMMENTS
5. ADJOURNMENT

**Next Meeting January 26, 2021 at 5:00 p.m.**

**HISTORIC PRESERVATION COMMISSION  
MINUTES OF THE REGULAR MEETING  
October 27, 2020**

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The regular meeting of the City of Montrose Historic Preservation Commission was held on **Tuesday, October 27, 2020**. Due to the COVID-19 pandemic, the meeting was held electronically via Google Meet. Said meeting was posted in accordance with the Sunshine Law, including a link to the meeting and phone numbers for public participation.

PRESENT: Jon Horn, John Eloie, Kenneth Huff, Danielle Godt, Amanda Lloyd, Ian Atha

ABSENT: Mike Prouty

GUESTS: Assistant City Manager Ann Morgenthaler, Assistant City Attorney Rachel Allen, Deputy City Clerk Mikayla Unruh, Virgil Turner

CALL TO ORDER

The meeting was called to order at 5:05pm.

APPROVAL OF THE MINUTES

The Historic Preservation Commission considered the minutes of the regular meeting held on September 22, 2020. John Eloie highlighted the need for a correction in the minutes, noting that he would be attending the Past Forward conference rather than Jon Horn. A motion was made by Ian Atha, seconded by Kenn Huff, to approve the minutes of September 22, 2020 with the proposed correction, listing John Eloie rather than Jon Horn as a Past Forward conference attendee. All voted yes. The motion passed.

PUBLIC COMMENT

Public comment was accepted. Virgil Turner introduced himself to the Commission and shared his interest in the historic resource survey plan.

REPORTS AND PRESENTATIONS

Plaque Design Update

Deputy City Clerk Mikayla Unruh presented a revised design of the City of Montrose historic property designation plaque. The Commissioners shared their approval of the revised plaque design. A motion was made by John Eloie, seconded by Danielle Godt, to accept the design of the historic building plaque as presented. All voted yes. The motion passed.

Discussion of Historic Resources Survey Plan and 2021 Goals

Assistant City Manager Ann Morgenthaler provided an update on the Historic Resources Survey Plan. Jon Horn explained that the Commission is eligible for a \$25,000 grant to further the work on the historic resource survey plan. Ms. Morgenthaler elaborated that this funding could cover

an additional survey of the Tortilla Flats neighborhood and an assessment of surrounding buildings for possible designation as a historic district. The Commission reached a consensus to apply for the grant with the goal of surveying the Tortilla Flats neighborhood in 2021.

ADDITIONAL COMMENTS

Chairperson Jon Horn inquired about the possibility of adding a “historic preservation” button on City website. Mr. Horn also asked about the status of the downtown historic walking tour brochure on the City’s website. Deputy City Clerk Mikayla Unruh stated that she would share the brochure’s web link with the Commission.

Danielle Godt asked if a webpage for the municipal façade grant program could be added to City’s website. City staff will look into creating a page or highlighting the program on the current historic preservation webpages.

ADJOURNMENT

A motion was made by Danielle Godt, seconded by Ian Atha, to adjourn the meeting at 5:37pm with no further action being taken. All voted yes. The motion passed.

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Jon Horn, Chairperson

ATTEST:

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Amanda Lloyd, Secretary